

ANDM()RE®

LEADS

Export Badge Scan Reports

Exporting your badge scan report is completed through the Exhibitor Portal. All scans associated with a company ID will be consolidated into one report by market. If you do not have access to the Exhibitor Portal, please contact your brand admin.

Step 1

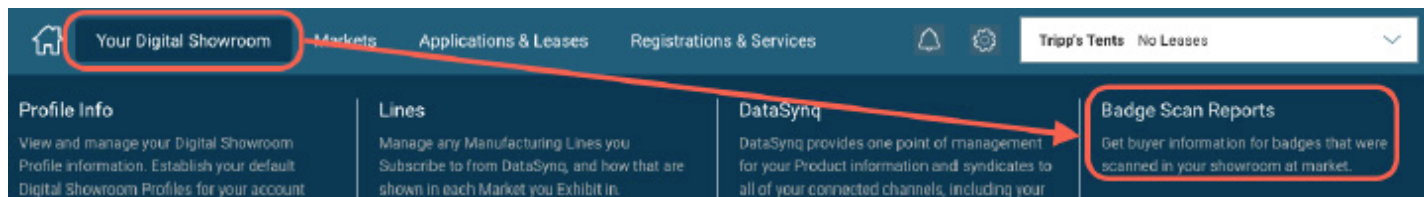
Log into the **Exhibitor Portal**

Step 2

Select **Your Digital Showroom** from the top navigation menu

Step 3

Click **Badge Scan Reports**



Step 4

Locate the appropriate Market and click **Download** to export

